

OSTI-LBNL ACCEPTANCE REPORT FOR SCIENTIFIC INVESTIGATIONS				QA: QA
Complete only applicable items.				
PD No.		Supplier Name		<input type="checkbox"/> Complete <input type="checkbox"/> Partial
Acceptable			Acceptance Criteria for Scientific Investigations	
Yes	No	N/A		
			1. Purchase Order number and/or subcontract number	
			2. The Supplier's Name and Location	
			3. Identification of the Supplier's individual performing or approving the service documentation (title) and date	
			4. A statement of conformance certifying the service performed meets the requirements specified in the procurement document	
			5. A statement that the service was performed to the Supplier QA Program and Revision specified in the procurement document	
			6. Source verification complete (attach if applicable)	
			7. Source acceptance	
			8. Other acceptance criteria specified in the procurement document	
			9. All supporting documentation attached? If no, explain why in the comments section.	
			10.	
			11.	
			12.	
			13.	
			14.	
			15.	
Comments <div style="text-align: center; font-size: 48px; font-weight: bold; margin-top: 20px;">EXAMPLE</div>				
Accepted By (Printed Name)		Signature		Date

OSTI-LBNL ACCEPTANCE REPORT FOR CALIBRATION SERVICES				QA: QA
<i>Complete only applicable items.</i>				
PD No.		Supplier Name		<input type="checkbox"/> Complete <input type="checkbox"/> Partial
Acceptable			Certificate of Calibration Acceptance Criteria	
Yes	No	N/A		
			1. Purchase Order number and/or work instructions, if applicable	
			2. The Supplier's Name and Location	
			3. Unique identification of the calibrated instrument, including marking and/or tagging	
			4. Was instrument received clean and undamaged	
			5. Identification of the calibration standard used and Statement of Traceability to National Institute of Standards and Technology or other recognized Standards	
			6. Identification of the Individual performing or approving the calibration (title) and date	
			7. A statement certifying the results of the calibration	
			8. Identification of the procedure(s), including revision level used in performing the calibration(s)	
			9. Supplier QA Program and revision	
			10. Instrument name/model	
			11. Calibration data as specified in the Purchase Order	
			12. Date of calibration and re-calibration due date and/or interval	
			13. As found and as left conditions, as applicable	
			14. Environmental conditions, as applicable	
			15. Verify there are no outstanding deficiencies or nonconformances acceptance	
			16. Other	
Comments <div style="text-align: center; font-size: 100px; font-family: sans-serif; letter-spacing: 10px;">EXAMPLE</div>				
Accepted By (Printed Name)		Signature		Date